

ZSFG 2024 Annual Education

Course Name	Course Code	Duration*	Assigned to:	Enrollment Date	Course Deadline
1. 2024 ZSFG Core Course – All Staff <i>Includes the following:</i> <ul style="list-style-type: none"> • Bloodborne Pathogens** • Emergency Management and Disaster Preparedness** • Employee Health and Safety Training** • Hazardous Communications** • Identifying and Preventing Abuse** • Infection Control** • Radiation Safety Awareness** • MRI Safety** • National Patient Safety Goals** • Stroke Program Education** • Baby Friendly** • 2024 SF Learning Users Satisfaction Survey 	DPH92400	2 hrs. 45 mins	All Staff***	6/12/24	12/12/24
2. 2024 ZSFG Tuberculosis Education and Annual Tuberculosis Risk Assessment	DPH92438	10 mins	All Staff***	6/12/24	12/12/24
3. 2024 ZSFG Active Shooter Preparedness	DPH92402	25 mins	All Staff***	6/12/24	12/12/24
4. 2024 ZSFG Workplace Violence Prevention	DPH92424	2 hrs.	All Staff***	6/12/24	12/12/24
5. 2024 ZSFG Clinical Competencies -Clinical Staff <i>Includes the following:</i> <ul style="list-style-type: none"> • National Patient Safety Goals – Clinical • Stroke Education – Clinical • Traumatic Brain Injury 	DPH92401	35 mins	ZSFG Clinical Staff	6/12/24	12/12/24

*Approximate time to complete course

** Pre-Test/Test out option

***All staff: *Non-Clinical, Clinical Other, Provider, Nursing, Courtesy, Travelers*

Course Name	Course Code	Duration*	Assigned to:	Enrollment Date	Course Deadline
6. 2024 ZSFG Surgical Services - Annual Update <i>Includes the following:</i> <ul style="list-style-type: none"> • Surgical Site Improvement Project • Transfusion Review 	DPH92403	40 mins	Nursing Staff working in the Operating Room	6/12/24	12/12/24
7. 2024 ZSFG EMTALA - Annual Update	DPH92404	30 mins	Providers and nursing staff in ED, PES, L&D, Pediatrics, & Urgent Care	6/12/24	12/12/24
8. 2024 ZSFG Preventing Catheter Infections - Annual Update	DPH92405	20 mins	Inpatient nursing staff: ED, Med-Surg, PeriOp, and ICU	6/12/24	12/12/24
9. 2024 ZSFG Restraints - Annual Update	DPH92406	40 mins	Providers and Nursing staff working in the ED, Med-Surg, Psych, ICU, and PES	6/12/24	12/12/24
10. 2024 ZSFG Moderate and Deep Sedation - Annual Update**	DPH92409	60 mins	RNs, NPs, and Nurse Managers working in the ICU, NICU, ED, PACU, IR, Cardiac Cath Lab, GI, 6G, and 1N	6/12/24	12/12/24
11. 2024 ZSFG Influenza Vaccine Standardized Procedure	DPH92421	30 mins	RNs, Special Nurses, and Nurse Managers working in 4A, L&D, NICU, Pediatrics, ICU, Med-Surg, PACU, Psych and PES	6/12/24	12/12/24
12. 2023/24 ZSFG Dignity in Childbirth and Pregnancy - Anti-Racism Tools	DPH92332	60 mins	All staff under Marisella Carranza, Jessica O'Rourke, and Shilu Ramchand. Offered every other year. (next rollout 2025)	11/1/23	6/1/24

*Approximate time to complete course

** Pre-Test/Test out option

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DPH Privacy and Compliance

The Privacy and Compliance online trainings are created and managed by the DPH Office of Compliance and Privacy Affairs. For assistance with these courses, contact compliance.privacy@sfdph.org.

Course Name	Duration*	Assigned to
1. Part 1 DPH Annual Compliance and Privacy Training	40 mins.	All Staff***
2. Part 2 DPH Annual Compliance and Privacy Training	5 mins.	All Staff***

Citywide Online Trainings

The Citywide online trainings are created and managed by the City and County of San Francisco, Department of Human Resources, Workforce Development Division. For assistance with these courses, please visit <https://sfdhr.org/employee-online-trainings> or contact shr.ids@sfgov.org.

Course Name	Duration*	Assigned to:
Bystander Training	11 mins	All Staff*** Required every other calendar year
Cybersecurity Privacy Training	6 mins	All Staff***
Cybersecurity Training	60 mins	All Staff*** Required annually every fiscal year
Cybersecurity Training for Supervisors	20 mins	Training for Supervisors and Managers; Required annually every fiscal year for all classifications with supervisory designations
Equitable, Fair, and Respectful Workplace	35 mins	All Staff*** Required every other calendar year
Harassment Prevention Training	60 mins	All Staff*** Required every other calendar year for non-supervisory classifications
Harassment Prevention Training for Supervisors, Managers, and Leads	2 hrs.	Training for Supervisors and Managers; Required every other calendar year for all classifications with supervisory designations
Introduction to Implicit Bias	26 mins	All Staff*** Recommended for all City employees
Telecommuting for Employees ("Is Telecommuting an Option for Me?"):	11 mins	Required for all employees who will telecommute

*Approximate time to complete course

** Pre-Test/Test out option

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ADDITIONAL REQUIRED TRAINING

Course Name	Duration*	Assigned to:
Telecommuting for Supervisors ("Managing a Telecommuting Employee")	17 mins	Training for Supervisors and Managers who will manage a telecommuting employee; Required for supervisors who will manage a telecommuting employee
Transgender 101	30 mins	All Staff*** Required every other calendar year
Whistleblower Program Training	5 mins	All Staff*** Required during onboarding and annually every calendar year for all employees
Whistleblower Protections - Supervisor Duties	5 mins	Training for Supervisors and Managers; Required by April annually for all classifications with supervisory designations

*Approximate time to complete course

** Pre-Test/Test out option

***All staff: *Non-Clinical, Clinical Other, Provider, Nursing, Courtesy, Travelers*