

Obtaining a copy of a module completion certificate

After signing into the SF Employee Portal Learning, scroll down to My Current Learning section and click My Learning.

My Current Learning

View

| Title | Type | Required | Status | Due Date | Launch |
|-------------------------|--------------------|----------|-----------|------------|--------|
| ZSFG Non Clinical St... | Web-based Training | ✖ | Completed | 01/31/2019 | ▶ |
| DPH Annual Complianc... | Web-based Training | ✖ | Completed | | ▶ |

[View More Details](#)

[My Learning](#)

Click the Print icon on the far right (it's to the right of the Launch icon).

*View

My Learning | 1-2 of 2

| Title | Type | Status | Date | Launch | Print |
|---|--------------------|-----------|------------|--------|-------|
| DPH Annual Compliance and Privacy Training - FY 2018/2019 | Web-based Training | Completed | 06/07/2019 | ▶ | 🖨️ |
| ZSFG Non Clinical Staff: Core, Stroke, NPSGs Modules | Web-based Training | Completed | 04/11/2019 | ▶ | 🖨️ |

A copy of the completion certificate is generated.